



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Ordinance 19328

Proposed No. 2021-0251.2

Sponsors von Reichbauer

1 An ORDINANCE related to the employee giving program;
2 and amending Ordinance 15558, Section 2, as amended,
3 and K.C.C. 3.12.222.

4 **STATEMENT OF FACTS**

5 A. On February 29, 2020, the governor declared a state of emergency in
6 response to cases of COVID-19 in Washington state.

7 B. On March 1, 2020, the county executive signed a proclamation of
8 emergency in King County to ensure the immediate preservation of public
9 health and to relieve the loss, hardship and suffering of county residents.

10 C. As of May 25, 2021, more than 33 million cases of COVID-19 have
11 been confirmed, resulting in at least 590,000 deaths in the United States.

12 D. As of May 25, 2021, more than 167 million cases of COVID-19 have
13 been confirmed, resulting in at least 3.4 million deaths globally.

14 E. The global pandemic caused by the novel coronavirus continues to
15 disproportionately impact certain communities, regions and countries
16 throughout the world. For example, India is currently the global epicenter
17 of the pandemic and global relief efforts are now focused there.

18 F. Although many King County residents and employees have contributed
19 to COVID-19 relief efforts through personal donations, many are seeking
20 alternative methods for contributing to ongoing international relief efforts.

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21 G. K.C.C. 3.12.222 provides a process for county employees to donate
22 accrued vacation or accumulated compensatory hours for natural disaster
23 relief efforts, however, this process does not explicitly cover donations for
24 the purpose of supporting epidemic relief efforts, including those on a
25 pandemic scale.

26 H. King County has consistently encouraged contributions to natural
27 disaster relief efforts through its existing employee giving program and
28 should facilitate employee contributions to COVID-19 relief efforts
29 specifically and future epidemic relief efforts in general.

30 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

31 SECTION 1. Ordinance 15558, Section 2, as amended, and K.C.C. 3.12.222 are
32 hereby amended to read as follows:

33 A. Annually, from the first business day in October through the last business day
34 in November, an employee eligible for comprehensive leave benefits may sign a written
35 authorization subject to approval by the employee's department director to convert
36 accrued vacation or accumulated compensatory hours, or both, into cash to benefit up to
37 three nonprofit organizations participating in the King County employee annual drive in
38 accordance with K.C.C. chapter 3.36, of the employee's choice.

39 B. Notwithstanding K.C.C. 3.12.190, an employee eligible for comprehensive
40 leave benefits may convert accrued vacation or accumulated compensatory hours, or
41 both, into cash to benefit ~~((natural))~~ emergency or disaster relief efforts. Upon the
42 occurrence of ~~((a natural))~~ an emergency or disaster, such as fire, flood, explosion, storm,
43 earthquake or epidemic, that results in the loss of either life or property, or both, and with

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44 the exception of the employee annual drive-related period designated under subsection A.
45 of this section, the executive may authorize a forty-five-day opportunity for employees
46 eligible for comprehensive leave benefits to sign a written authorization to convert
47 accrued vacation or accumulated compensatory hours, or both, into cash to benefit up to
48 three nonprofit organizations designated by the executive. The employee's written
49 authorization is subject to approval by the employee's department director. The
50 designated nonprofit organization must be a King County employee annual drive
51 participant in accordance with K.C.C. chapter 3.36. This section shall be administered in
52 accordance with K.C.C. chapter 3.36.

53 C. The hours converted under subsection A. or B. of this section must be in full-
54 hour increments. The employee's donation must be a minimum of four hours and no
55 more than forty hours per calendar year with the exception of the conditions described in
56 subsection D. of this section.

57 D. An employee eligible for comprehensive leave benefits who earned excess
58 vacation leave or compensatory hours, or both, beyond the amount that may be carried
59 over into the next fiscal year may donate greater than forty hours under subsection A. or
60 B. of this section with approval from the employee's department director.

61 E. All King County (~~benefit-eligible~~) employees eligible for comprehensive
62 leave benefits may donate in accordance with this section voluntarily.

63 F. The finance and business operations division shall value the hours donated
64 under this section based on the regular hourly rate of the employee in effect at the time
65 the approved conversion authorization is processed. The finance and business operations
66 division shall process leave donations authorized under subsection A. of this section

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67 within the first two full weeks in December. The finance and business operations
68 division shall process leave donations authorized under subsection B. of this section
69 within the first two full weeks after the forty-five-day period designated in accordance
70 with subsection B. of this section.

71 G. The net cash value of the accrued vacation or compensatory hours, or both,
72 after all mandatory withholdings, including, but not limited to, withholding in accordance
73 with retirement plans, federal income tax and the Federal Insurance Contributions Act,

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- 74 have been deducted must be distributed by the finance and business operations division to
75 the designated nonprofit organization or organizations.

Ordinance 19328 was introduced on 7/6/2021 and passed by the Metropolitan King County Council on 9/7/2021, by the following vote:

Yes: 9 - Ms. Balducci, Mr. Dembowski, Mr. Dunn, Ms. Kohl-Welles, Ms. Lambert, Mr. McDermott, Mr. Upthegrove, Mr. von Reichbauer and Mr. Zahilay

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

DocuSigned by:

Claudia Balducci

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Claudia Balducci, Chair

ATTEST:

DocuSigned by:

Melani Pedroza

8DE1BB375AD3422...

Melani Pedroza, Clerk of the Council

APPROVED this ____ day of 9/21/2021, ____.

DocuSigned by:

Dow Constantine

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Dow Constantine, County Executive

Attachments: None

Certificate Of Completion

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Source Envelope:	
Document Pages: 5	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Cherie Camp
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	401 5th Ave
	Suite 100
	Seattle, WA 98104
	Cherie.Camp@kingcounty.gov
	IP Address: 198.49.222.20

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Signer Events

Claudia Balducci
 claudia.balducci@kingcounty.gov
 King County General (ITD)
 Security Level: Email, Account Authentication (None)

Signature

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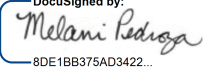
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Melani Pedroza
 melani.pedroza@kingcounty.gov
 Clerk of the Council
 King County Council
 Security Level: Email, Account Authentication (None)

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Agent Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Kaitlyn Wiggins kwiggins@kingcounty.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block;">COPIED</div>	Sent: 9/13/2021 11:49:30 AM Viewed: 9/13/2021 12:18:50 PM
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Notary Events	Signature	Timestamp
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Signing Complete	Security Checked	9/21/2021 5:09:48 PM
Completed	Security Checked	9/21/2021 5:09:48 PM

Payment Events	Status	Timestamps
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Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum

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